

## PRIVACY POLICY

We inform you about the data management of the registration to the COS'23 – Conference on Sustainability , that

Széchenyi István University attaches particular importance to the protection of personal data and intends to ensure the right of individuals to self-determination in all circumstances.

Széchenyi István University manages any data – that came to our attention during the COS'23 registration – in accordance with the provisions of Act CXII of 2011 on Informational Self-Determination and Freedom of Information (Privacy Act), Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

### 1. Name of the Data Controller:

Széchenyi István University (hereinafter: the University)

address: 9026 Győr, Egyetem square 1.

email: [sze@sze.hu](mailto:sze@sze.hu)

phone number: +36(96) 503-400

website: [uni.sze.hu](http://uni.sze.hu)

### 2. Applicable legislation of data processing:

- Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation);
- Act CXII of 2011 on Informational Self-Determination and Freedom of Information (Privacy Act);

### 3. Subjects of data management:

- The subject of data management are the registration to COS'23
- The data subjects: registrants for the event

#### 4. The scope of the processed data, the purpose, duration, legal basis and source of the data processing:

Scope of the processed data	Purpose of the data processing	Legal basis of the data processing	Duration of the data processing	Source of the data processing
personal identification data (title, full name)	organization and administration of the conference	the voluntary consent of the Data Subject	until 24. December 2024	voluntary data provision of the Data Subject
contact details (e-mail, mobil phone, institution, department)	organization and administration of the conference, related to the person concerned	the voluntary consent of the Data Subject	until 24. December 2024	voluntary data provision of the Data Subject
licence plate number	organization and administration of the conference	the voluntary consent of the Data Subject	until 24. December 2024	voluntary data provision of the Data Subject voluntary data provision of the Data Subject
food preferences	organization and administration of the conference	the voluntary consent of the Data Subject	until 24. December 2024	voluntary data provision of the Data Subject

#### 5. Data transmission, data processing:

The University will only transfer personal data to third parties with the permission of the law or with the consent of the Data Subject. The University does not use a data processor for this data management.

The preferences are transmitted anonymously to the catering unit

#### 6. Data-security measures:

The University shall ensure the adequate security of personal data, including the protection against unauthorized or unlawful processing, accidental loss, destruction or damage to personal data, by applying appropriate technical or organizational measures.

#### 7. Your rights regarding data management:

Your data protection rights and remedies, and their limitations are set out in detail in the GDPR (In particular Articles 15, 16, 17, 18, 19, 21, 22, 77, 78, 79 and 82). At any time, you may request information about your data, request the rectification, erasure or restriction of your personal data, or object to the processing of data based on a legitimate interest.

You may exercise your rights through the following contact details:

in person: 9026 Győr, Egyetem square 1.

by phone: +3696 503 400

on e-mail: [adatvedelem@sze.hu](mailto:adatvedelem@sze.hu)

DPO: dr. Pócze Péter

**-Right to request information:**

You may request information about the processing of your personal information at any time in written form, such as:

- what personal information is being processed
- the legal basis on which we process your personal data
- the purpose for which we process your personal data
- the source from which we process your personal data
- how long we process your personal data
- what data management rights apply to you
- whether we will pass on your personal data and to whom

**-Right to rectification:**

You have the right to have inaccurate personal data about you rectified by the University upon request.

**-Right of cancellation:**

You can request the cancellation of your personal data from the University in written form. This provision does not apply if the processing of personal data is necessary: for the purpose of fulfilling an obligation under EU or Member State law applicable to the University requiring the processing of personal data, or for the submission, enforcement and protection of legal claims.

**-Right to restriction:**

At the written request of the Data Subject

- a) the Data Subject debates the accuracy of the personal data, in which case the restriction shall apply for a period which allows the Data Controller to verify the accuracy of the personal data;
- b) the processing is unlawful and the Data Subject opposes the deletion of the data and instead requests that their use be restricted;
- c) the data controller no longer needs the personal data for the purpose of data processing, but the Data Subject requests them in order to submit, enforce or protect legal claims

Your request for a restriction on data processing must also indicate the reason for requesting the restriction.

**-Right to protest:**

You have the right to object to data processing based on a legitimate interest for reasons related to your own situation. In this case, the University will investigate your personal data processing on the basis of a balance of interests and, if your request is found to be well-founded, we will delete your personal data. We will inform you of the result of the investigation in every case.

#### **-Right to withdraw voluntary consent:**

Your consent to data management can be withdrawn at any time, and you can also request the deletion of your uploaded data if your consent is withdrawn. Withdrawal of consent shall not affect the legality of the data processing prior to withdrawal.

#### **-Common rules of practice:**

The University shall, without undue delay, provide information in written form, in an accessible format, within one month of the reception of the application, on the measure taken in response to the application, or on its rejection and reason. If necessary, taking into account the complexity of the application and the number of applications, this period may be extended by a further two months.

### **8. Your law enforcement options:**

If you consider that the data processing is unlawful, you can apply to the Hungarian National Authority for Data Protection and Freedom of Information (NAIH) or a court as follows:

#### *-Notification of the competent authority*

If you consider that the processing of your personal data – or the exercise of your rights to access public data or data of public interest – has been infringed or is in danger, you may initiate an investigation with the supervisory authority:

Contact information of NAIH:

address:	1055 Budapest, Falk Miksa street 9-11
postal address:	1363 Budapest, Pf.:9.
phone number:	+36 (1) 391-1400
fax:	+36 (1) 391-1400
e-mail address:	<a href="mailto:ugyfelszolgalat@naih.hu">ugyfelszolgalat@naih.hu</a>
website:	<a href="https://naih.hu/">https://naih.hu/</a>

#### *-Initiation of an official procedure*

If you find the processing of your personal data illegal, you can initiate a civil lawsuit against the Data Controller. In Hungary, such a lawsuit falls within the jurisdiction of the regional courts. You can find out about the jurisdiction and contact information of the courts on the following website: [www.birosag.hu](http://www.birosag.hu)